



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: November 2, 2018

TO: Mayor and Commissioners

FROM: Krishan Manners, Village Manager

RE: Village Update

Mayor and Commissioners:

There are several events coming up so we want to make certain everyone is aware of the date/time:

- **Miami Shores Green Day, November 3rd from 3:30pm-7:30pm**
- **Election Day, November 6th at the Ed Burke Rec Center, 7:00am-7:00pm**
- **Village Hall closed for Veteran's Day, November 12th**
- **Food and Tunes, Saturday November 17th 6pm**
- **Winter Fest, Saturday December 15th 11am-2pm**

- **FINANCE:**

Work on the 2018 audit began. Auditors were at Village Hall this week and both Finance and Village Staff have been providing information.

- **CODE:**

Code Officer Caserta entered new code cases, re-inspected open cases and closed complied cases. Administratively, she has been filing and reviewing all open Administrative Citations, sending letters to residents for unpaid citations. Sending out notices of violation and notices to appear for cases not in compliance. She assists residents in person, out in the field, and on the phone with respect to the notices they receive or questions they have and also performing lien searches.

Enforcements by Category for this week:

Admin Citations Issued: 3
Closed Cases: 28
Notices to Appear: 3
Orders of Enforcement: 7
Total New Cases Opened: 34



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Report Totals for this week:

Address display: 1
Admin citation: 3
Animals/open feeding: 1
Can storage: 1
Clear visibility triangle: 1
Driveway: 1
Fences/walls: 1
Inoperable vehicles: 3
Junk items on property: 1
Landlord/tenant: 1
Lot maintenance & clean: 1
Parking on unapproved surface: 6
Permit req'd: 7
Pool water maintenance: 1
Property structure maintenance: 3
Tree removal – permit req'd: 1
Watercraft/trailer storage: 1

- **POLICE:**

Total Cases: 25

Total Cases by Category

| | |
|--|----|
| Alarms: | 3 |
| Assists to Police Agencies: | 7 |
| Sick/Injured/Vehicle: | 1 |
| Suspicious Person/Vehicle: | 1 |
| Information/Non-Criminal Investigations: | 12 |
| Repossession: | 0 |
| Residential Burglary: | 0 |
| Vehicle Burglary: | 0 |
| Domestic Battery: | 0 |
| Missing Person: | 0 |
| Criminal Mischief: | 0 |
| Narcotics Arrest: | 0 |
| Fraud: | 1 |
| Identity Theft: | 0 |



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Significant Activities:

- On Tuesday, October 30, 2018, a Village of Biscayne Park resident came to the station to generate a report reference identity fraud. An unknown subject applied for several credits using her information. The victim contacted all the companies and opened a life lock account for her personal information. Pending investigation.
- On Tuesday, October 30, 2018, a Village of Biscayne Park resident found a lost dog in the area and brought the dog to the police station. After conducting several investigative calls to include contacting the chip reader corporation. Owner was located and both were reunited.
- On Wednesday, October 31, 2018, The Village of Biscayne Police Department hosted a department wide diversity training conducted by FIU. Twenty (20) officers attended the mandatory training.
- On Wednesday, October 31, 2018, the Village of Biscayne Park hosted their annual Halloween Event at Ed Burke Recreational Center. The Village Police provided security for the event to include a Bicycle Detail (2 officers), Motors Detail (2 motormen), Twenty (20) officers (Full-time, Part- Time and Reserve Officers)
- **PARKS & RECREATION:**
Parks and Rec. Manager worked on Election preparations. Preparing for Miami Shores Green Day Event. AARP Driver Safety Course scheduling. Worked on promotions for programming. Began preparations for Youth Flag Football. Halloween Funhouse preparations, execution, clean up. Weekly grounds and building maintenance.
- **PUBLIC WORKS:**
Public Works staff resumed trimming/lifting the tree canopy on NE 119th Street and NE 8th Avenue. Removed weeds, stabilized plants at the Butterfly Garden. Watered all community signs and new plantings. Repairs to one lawnmower and broken pipe on water trailer.

Public Works Supervisor assisted Recreation with the Halloween preparations and the removal of the decor. Met with a sprinkler company, and they installed 6 new Rain Bird control boxes along NE 6th Ave. Contacted FPL to have a large tree trimmed at 109th Street & 8th Court that was in their line. This is in preparation to have that tree trimmed back as it is a current safety concern.



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- **ADMINISTRATION:**

Continued working with FEMA to provide information as requested. Worked with auditors on 2018 audit. Worked with Rec Staff on Halloween Event. Attended Miami Dade County League of Cities Board of Directors Meeting. Addressed Resident issues for assistance.

Wishing everyone a great weekend!